

To Whom It May Concern:

This is evidence of on-campus
employment for: _____

(Name of F-1 Student, Student ID)

Nature of student's job (e.g., wait staff, library aide, research assistant, etc.):

Start Date: _____

Number of Hours/Week: _____

Employer contact information:

86-6004791

(UA - Employer Identification Number (EIN))

(Employer Telephone Number)

(Student's Immediate Supervisor)

Employer Signature (Original)

Date

Signatory's Title _____

Working While Awaiting an SSN

An F-1 student may work while the Social Security number application is being processed. Employers may wish to reference SSA's fact sheet, *Employer Responsibilities When Hiring Foreign Workers*. This fact sheet contains information on how to report wages for an employee who has not yet received an SSN and is available online at <http://www.socialsecurity.gov/employer/hiring.htm>

Graduate Hires – Check all that apply and provide funding amounts where indicated

- Graduate Tuition Scholarship (GTS) Graduate Registration Scholarship (GRS) Health Insurance
- Teaching/Research Assistantship _____ (actual salary) FTE: .25 .33 .50
- Fellowship/Scholarship _____ (award amount)
- Other _____
- Student will be required to enroll for 9 units or less
- Student will be required to enroll for 10 or more units