



## CESL Program Application

### How to apply:

Select your program below and follow the link for application deadlines, admission requirements, and important immigration information.

**Part-Time English Study Day** - Go to <http://www.cesl.arizona.edu/iep-pt>

**Evening** - Go to <http://www.cesl.arizona.edu/evening>

**Tutoring & Individualized Instructions** - Go to <http://cesl.arizona.edu/tutoring> Note: All students must be at least 18 years of age or be high school graduates. Tutoring must take place on the University of Arizona campus. **All applicants must meet with tutoring coordinator prior to applying.**

**Immunizations:** All students born after 1956 and attending classes on the UA campus must show proof of **TWO MMR** immunizations – measles, mumps, and rubella. If you do not have a record of these immunizations, you must be re-immunized or provide lab test results proving immunity to all three diseases. See Pima County Health: [www.pimahealth.org/immunizations/](http://www.pimahealth.org/immunizations/) or UA [Campus Health](#) Please include documentation with your application.

**Placement Exam:** After applying and registering, you will take the placement exam to determine your English proficiency level and the courses available to you. Students currently enrolled in the part-time program, who wish to enroll in the full-time program, may be required to take another placement exam. **The placement exam must be completed before beginning classes.**

**Payment:** All payments for tuition, application & technology (\$30 & \$20) fees, may be made by:

- Credit card (Visa, American Express, or MasterCard)
- International money order, bank check drawn on a U.S Bank payable to **THE UNIVERSITY OF ARIZONA/CESL**
- Wire transfer.

There is a \$25.00 service fee for wire transfers.

We cannot accept Western Union payments. Returned checks have a \$40.00 processing fee.

Application and technology (\$30 & \$20) fees will be waived for current full-time students. No discounts are offered for tutoring.

**Refund Policy** – Refunds are limited. Application and SEVIS fees are not refundable. For details, please see the refund policy <http://www.cesl.arizona.edu/search/node/refund>. CESL gives no refunds except in documented, extenuating circumstances. All refunds must be approved by CESL Administration. If payment was made by cash or check, refunds are processed through the University of Arizona Accounts Payable Office. Note that this process can take 4-6 weeks. Payments made by credit card can be refunded to the same card immediately and will post within 2-3 weeks. Classes cancelled by CESL will be refunded in full. Application fees and SEVIS are non-refundable.



THE UNIVERSITY OF ARIZONA  
COLLEGE OF HUMANITIES

Center for English  
as a Second Language

CESL ID# \_\_\_\_\_

Family Name \_\_\_\_\_ First Name \_\_\_\_\_

Middle Name \_\_\_\_\_ Date of Birth: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_

City & Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

Email (required) \_\_\_\_\_ Phone Number \_\_\_\_\_

HOME ADDRESS: (Required for all applicants)

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Have you attended CESL previously? No  Yes  If yes, when? \_\_\_\_\_

UA dependent  UA staff  UA scholar  UA student  IEP student

Which department? \_\_\_\_\_ UA Net I.D. \_\_\_\_\_

Will your department be paying for you? \_\_\_\_\_ Who should we contact to set up payment? \_\_\_\_\_

I have read and completed all pages of this application accurately, truthfully and understand the conditions. I am 18 years of age or older, and/or I have completed high school or its equivalency, and I can read and write in my language. I will bring proof of measles, mumps, and rubella immunization (MMR) for study on the UA campus. My English proficiency will be evaluated and I will be placed in the best course(s) for me. If I need special accommodations for learning, I will notify CESL prior to class start. I have read and understand the CESL refund policies. I am in an immigration status that permits part-time study. I understand that falsifying information in this application will result in dismissal from CESL.

Signature \_\_\_\_\_ Date \_\_\_\_\_

APPLICANT'S SIGNATURE

**This application will not be processed without the applicant's signature.  
CESL and the University of Arizona welcome all students, including students with disabilities**

Students with certain non-immigrant visas may study for a maximum of 90 hours in an 8 week period. Students enrolling for more than 90 hours of courses a session must enroll full-time and meet all admission eligibility requirements. All courses are for 8 weeks unless indicated.

**Options below, add application Fee: \$30 + Technology fee: \$20**

Sessions:  Fall 1 (Aug-Oct)  Spring 1 (Jan-Mar)  Summer (June-August)  
 Fall 2 (Oct-Dec)  Spring 2 (Mar-May)

**Intensive English Program – Part Time Day Classes (30, 55, or 90 hours)**  
CESL offers 4 core classes in its intensive English program from 8:00AM-7:00 PM. Core classes vary by level; not all classes are taught at all levels; however, all skills are taught at each level. Once we know your level, we can find a time and class to improve your English.

Long class (\$540 tuition)  
 Short class (\$270 tuition)

**Evening Classes** 30 hours total in two months based. Please be advised that final class placement will be based on placement exam results. Classes based on availability.

Morning  Afternoon  Evening  Mon/Wed  Tue/Thur  Mon thru Thur

<input type="checkbox"/> General English	<input type="checkbox"/> Conversation	<input type="checkbox"/> Pronunciation
<input type="checkbox"/> Intro to TOEFL / IELTS	<input type="checkbox"/> TOEFL preparation	<input type="checkbox"/> IELTS preparation
<input type="checkbox"/> English for Academic Purposes	<input type="checkbox"/> Beginner Oral Skills	<input type="checkbox"/> Beginner Writing Skills
<input type="checkbox"/> Advanced Grammar		

**Tutoring**  
All programs are a minimum of 5 or 10 hours and must be completed within an 8 week period \*Five hour block available for first-time applicants only. All subsequent applications must be for 10 hr. blocks.

**Basic:** This tutoring is generally for students who want help with general English for CESL courses or for undergraduate university work.  
 5 hours: \$175  10 hours: \$300

**Elite:** Higher-level, intensive tutoring in general English skills. This tutoring is for advanced academic or professional work.  
 5 hours: \$345  10 hours: \$600

**Skill Intensive Workshops (SIW)**  
\$75/hour for up to five students on a given skill specific topic (reading, writing, etc.) for 10 hour minimum w/in 8 weeks. Minimum of 10 hours in 8 weeks. Members must apply together. Application & technology (\$30 & \$20) fees for each participant.

SIW Number of hours  Topic \_\_\_\_\_

**Placement Test Only**  
 \$60.00 the fee may be applied to the tuition of a CESL class if attendance is within 6 months.